



IREC-ANSI Joint Accreditation Program

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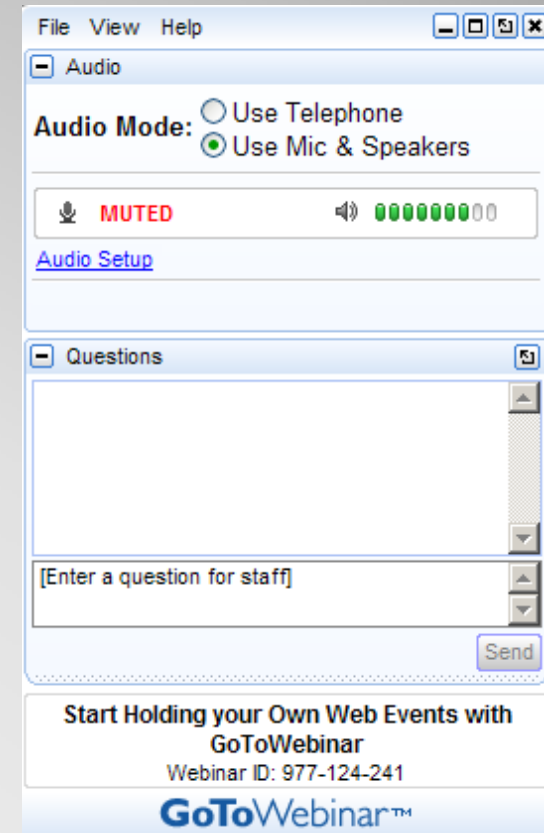
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American National Standards Institute

November 17, 2011

Tips for Webinar Success

- Use the red arrow to open and close your control panel
- Choose "Use Telephone" or "Use Mic & Speakers" under Audio
- Type your questions in the text window and hit "Send"
- Respond to polling questions when prompted
- Q&A will occur at the end of our session

***WE ARE RECORDING
THIS SESSION***



A Little History....

IREC ensures that the broader use of energy efficiency and renewable energy technologies is possible, safe, affordable, and practical.



Best practices for states, municipalities, utilities



Easier, more affordable connection to the grid



Uniform guidelines & **standards**

TWO IREC Standards

IREC ISPQ Standard 01022: 2011

IREC Standard 14732: 2012



Interstate Renewable Energy Council



ISPQ
CREDENTIALING
PROGRAM

IREC Standard 14732: 2012

General Requirements for Renewable Energy and Energy Efficiency Certificate Programs

The standard forms the foundation for the accreditation of certificate-awarding entities developing and administering credit or non-credit energy efficiency and renewable energy-related programs offered in formal educational institutions and other legal entities.



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ISPC
CREDENTIALING
PROGRAM

IREC IS PQ 01022: 2011 and IREC 14732: 2012

Similarities

Based on third-party assessment



Follow clearly defined application & assessment process

Require that course(s) or program(s) are based on a current Job Task Analysis

Follow core requirements

Common Requirements

Non-Discrimination

Confidentiality

Safety & Safe Practices

Professionalism & Quality

Conflict of Interest

Sufficient Staff & Training

Management System

Linkage with Industry

Due Process

Financial Fitness

Evaluation

IREC ISPQ 01022

Unique Features

1. Provide training programs with worldwide harmonized training content and delivery guide
2. Focuses on a range of training opportunities—programs and shorter courses
3. Accredits and certifies instructors and trainers



What's *new* about IREC 14732

1. Focus on *certificate* programs in the renewable energy and energy efficiency fields
2. Systematic program plan—analysis, design, development, implementation, assessment, and evaluation
3. Written exam a requirement
4. Stricter auditing and monitoring
5. Designed to be industry facing with demonstrated market value
6. Training must be conducted and completed at least once



It's Not Too Late to be Heard!



Visit www.irecusa.org
to review IREC
Standard 14732 and
submit your comments



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IREC





Overview of the ANSI-IREC Certificate Program Accreditation Process

Three Levels of Demonstration of Meeting the Standards



Self declaration
Second party
Third party



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ANSI Accreditation Process



Conforms to:



**ANSI/ISO/IEC 17011: Conformity assessment -
General requirements for accreditation bodies
accrediting conformity assessment bodies**

KEY PLAYERS

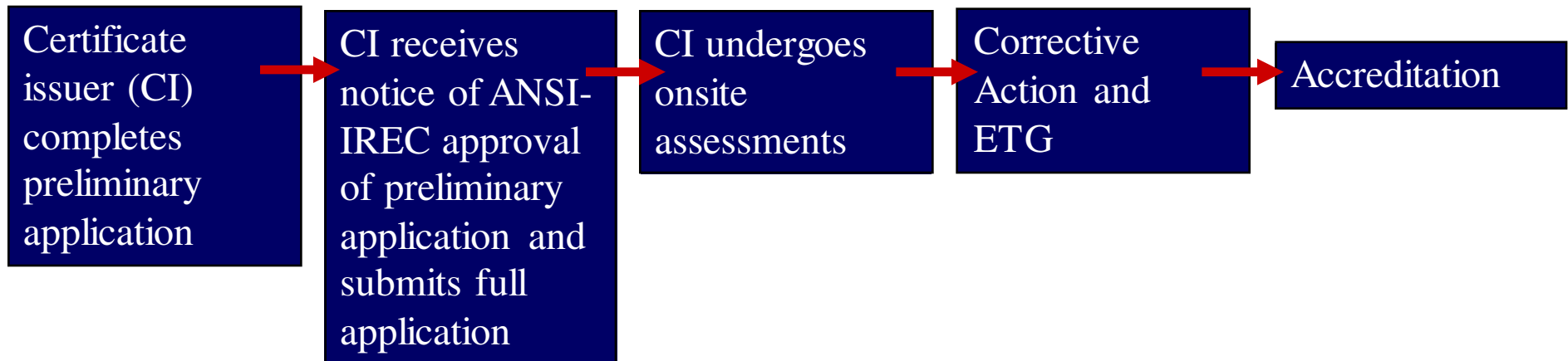


- ANSI-IREC Accreditation Committee/Evaluation Task Group (ETG)
- ANSI-IREC Staff
- ANSI-IREC Assessors
- Client



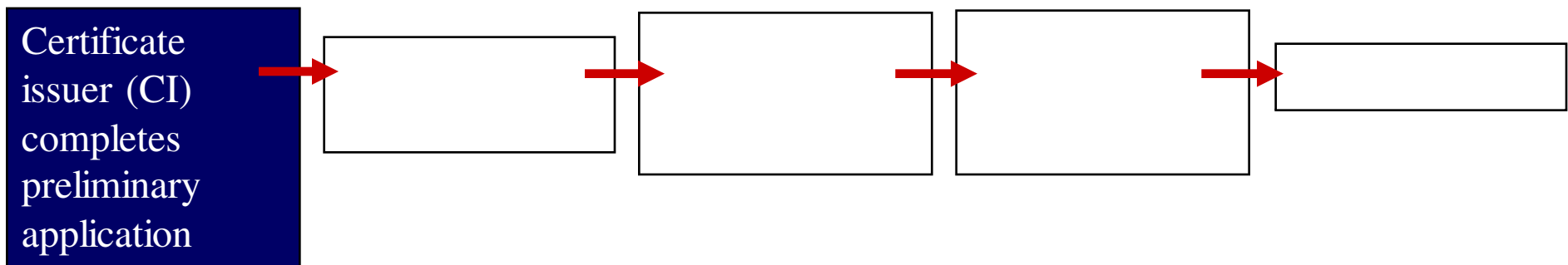


ANSI-IREC Certificate Accreditation Milestones





ANSI-IREC Certificate Accreditation Milestones



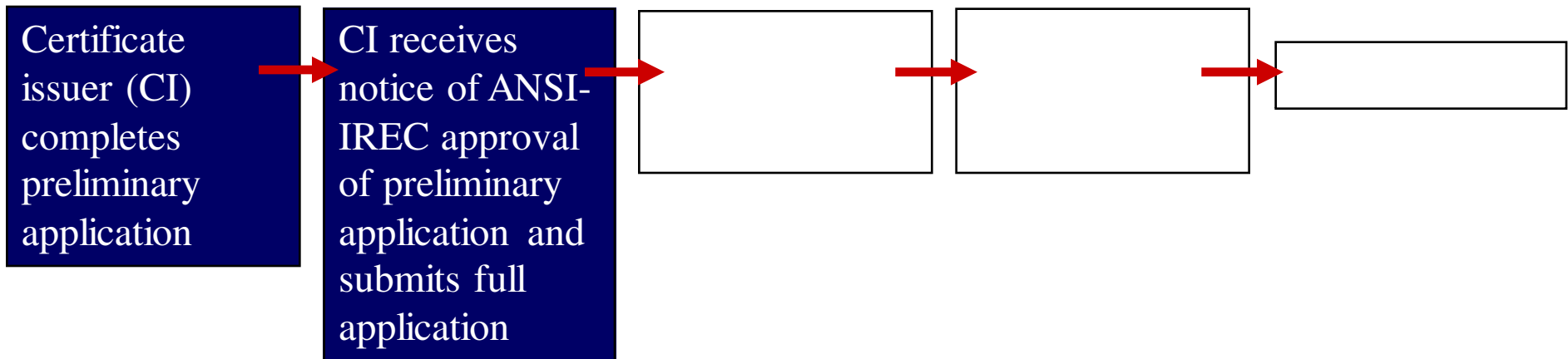
Step One: Certificate issuer (CI) completes preliminary application



- Applicant organization must submit preliminary application form based on following criteria:
 - Legal entity or part of a legal entity
 - Published and defined scope(s) of certificate program
 - Developed Certificate Program Plan
 - Training has been conducted at least once



ANSI-IREC Certificate Accreditation Milestones



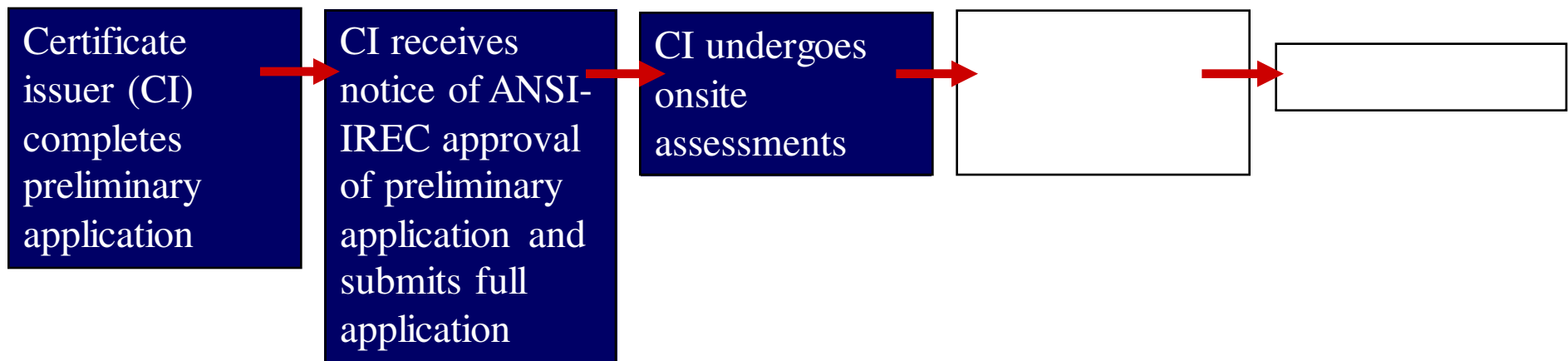
Step Two: CI receives notice of ANSI-IREC approval of preliminary application and submits full application



- The organization is notified by ANSI-IREC staff of approval of preliminary application and submits full application
- Applications are reviewed by ANSI staff for completeness
- ANSI-IREC staff assigns two assessors to review documentation
- ANSI-IREC will
 - (1) Ask for additional documentation or clarification on the documentation submitted
 - (2) Proceed with planning the onsite assessment



ANSI-IREC Certificate Accreditation Milestones



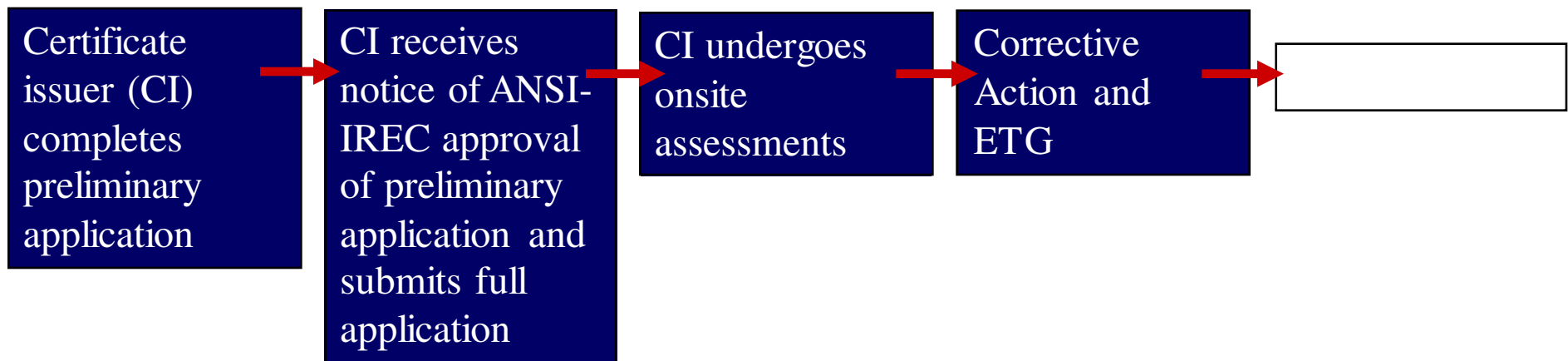
Step Three: CI undergoes onsite assessments



- ANSI-IREC Assessment Team and CI coordinate onsite visit
- Assessment team uploads report and citations into the ANSICA Management System Portal; report and citations are made available to CI



ANSI-IREC Certificate Accreditation Milestones



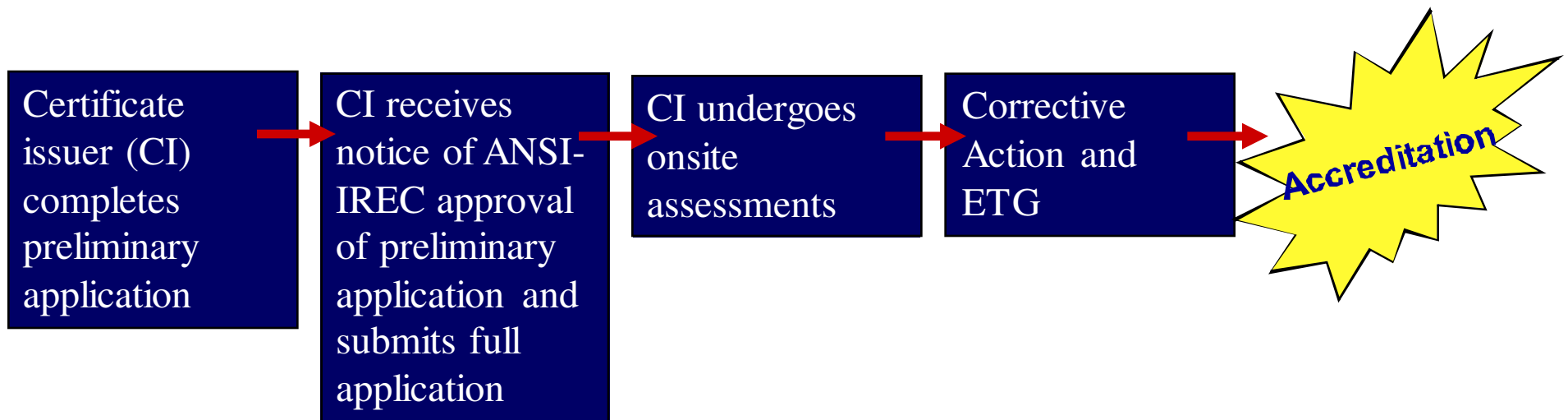
Step Four: Corrective Action and ETG



- CI submits corrective action for assessors and ETG (Evaluation Task Group)
- Assessors review corrective action and either:
 - Request additional action
 - Close non-conformities
- Assessors and ETG hold a meeting to discuss the results of the assessment and corrective actions. The ETG either:
 - Request additional information or action
 - Accepts report and recommend accreditation to the full committee
- Committee meets and either:
 - Accepts recommendation of ETG and votes to accredit the applicant
 - Does not accept recommendation of ETG and requests additional action



ANSI-IREC Certificate Accreditation Milestones



Step Five: Accreditation



- Accreditation is granted and accredited organization enters into annual surveillance and reassessment cycle

Accreditation Fees



- Application Fee:\$3,000
- Assessment Fee:\$1,250 per assessor per day plus expenses
- Initial Assessment
 - Two days document review
 - Two days onsite visit
 - One-two days report writing and/or corrective action

ANSI/IREC Accreditation Principles



- Openness
- Balance
- Due process
- Transparency
- Consensus



Program Pilot

- ✈️ Up to ten participants
- ✈️ Selected through pilot application
- ✈️ Compressed timeline
- ✈️ Pilot webinars
- ✈️ Summit at conclusion of pilot

Criteria for Pilot Participants

OR

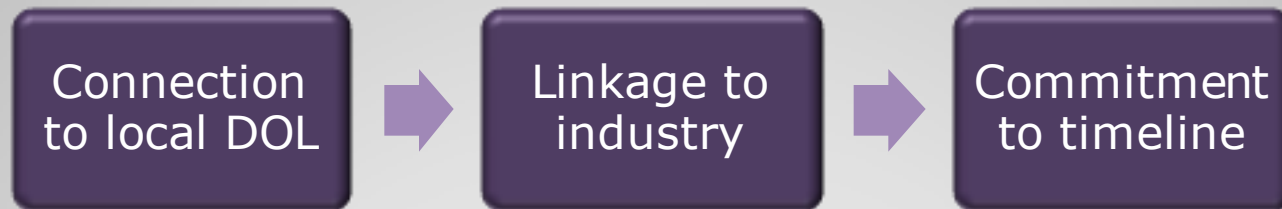
IREC ISPQ
Accredited as a
Training Program

Training partnership
with an existing
Weatherization
Assistance Program

Criteria for Pilot Participants



Criteria for Pilot Participants



Pilot Timeline

Pilot application available	January 1
Pilot applications due	January 15
Selected participants notified	February 2
Full application due	April 2
Document review	April 15–May 15
Onsite assessments	May 15–July 2
Corrective action period	July 2–August 2
Summit	Prior to August 30

How to Apply



Review Draft Standard to become familiar with requirements

Consider gathering required evidence (letters, etc.) for pilot application in advance

Pilot application available January 2

Pilot application and evidence due January 15



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