



## Certification/Accreditation Ethics Representations

(You must respond to each question)

As a condition of IREC Certification and Accreditation, each candidate for IREC Certification or IREC Accreditation, and each IREC credential holder, must accept and respond to each of the following questions accurately and completely:

1. The candidate/credential holder agrees to act and conduct all professional services and business activities consistent with the current IREC Credentialing Program Code of Ethics, IREC Credentialing Program Ethics Case Procedures, and other applicable IREC policies, and as they may be amended or revised. YES  NO
2. The candidate/credential holder has not been, nor is currently, the subject of any charge, complaint, or conviction related to a criminal matter, or other court matter that involves a jail sentence (imprisonment). YES  NO
3. The candidate/credential holder has not been, nor is currently, the subject of any complaint or charge by a government or other regulatory body, professional association, or credentialing organization. YES  NO
4. The candidate/credential holder has not been found in violation of any law, regulation, or policy by a government or other regulatory body, professional association, or credentialing organization. YES  NO
5. The candidate/credential holder has not been, nor is currently, the subject of any other court or governmental matter or proceeding, related to the candidate/credential holder's professional conduct or business activities. YES  NO
6. The candidate/credential holder understands that any intentional or unintentional failure to provide timely, accurate, and complete responses to this Application may result in sanctions by the IREC Credentialing Program. YES  NO

(NOTE: If the response to any of the questions above is "NO," the candidate/credential holder must provide a complete, detailed explanation of the circumstances related to the "NO" response, and the final disposition and/or decision related to all matters concerning items 2, 3, 4, or 5, above. Failure to include the required information may delay or prevent the processing of the candidate's application or the credential holder's certification/accreditation renewal.)



## **Certification/Accreditation Agreement and Release Authorization**

As a condition of IREC Certification or Accreditation, the candidate/credential holder agrees to the following terms:

1. The candidate/credential holder has read and understands all of the terms and conditions of IREC Credentialing Program Certification/Accreditation, as set forth in the IREC Candidate Handbook and the IREC Standards. The candidate/credential holder understands that IREC Credentialing Program Certification/Accreditation is conditioned upon the fulfillment of all required credentialing and recredentialing requirements, including compliance with the IREC Credentialing Program Code of Ethics and Ethics Case Procedures.
2. The candidate/credential holder agrees that there is a continuing obligation to report to the IREC Credentialing Program, in writing, modifications to any Application responses or Annual Report in a timely, accurate, and complete manner. The candidate/credential holder agrees to promptly provide the IREC Credentialing Program with written notice of any home or business address, telephone, or email change.
3. The candidate/credential holder agrees that the IREC Credentialing Program has the right to contact any person or organization with respect to the review of this Application and each Annual Report. The candidate/credential holder authorizes the release of any information requested by the IREC Credentialing Program with respect to the review of this Application and each Annual Report.
4. The candidate/credential holder agrees that certification/accreditation granted by the IREC Credentialing Program does not represent licensure, registration, or other authorization to practice or to conduct business activities for a fee or otherwise.
5. The candidate/credential holder agrees to indemnify and hold the IREC, the IREC Credentialing Program and its agents, employees, representatives, and successors, harmless against, and release them from, any and all third party claims, suits, complaints, losses, or liability (claims) (including attorney fees) arising out of, or related to: IREC Program Certification/Accreditation; the candidate/credential holder's use and/or display of IREC credentials or designations, or references to the IREC Credentialing Program; the candidate/credential holder's professional activities and services; or, the candidate/credential holder's other business activities.

6. The candidate/credential holder agrees that IREC Credentialing Program Certification/Accreditation is granted specifically to the candidate/credential holder, and may not be transferred or assigned to any other individual, organization, or entity without express, written permission from IREC. With respect to the use and/or display of IREC Credentialing Program Certification/Accreditation Marks and credentials in connection with professional business activities, the candidate/credential holder agrees to comply with all applicable IREC Credentialing Program policies, including the IREC Trademark and Credential Mark Use Policy.
7. The candidate/credential holder agrees that the IREC Credentialing Program is separate and distinct from all other IREC programs and services, and that certification/accreditation does not create membership or other similar rights with IREC, including the right to use IREC trademarks.
8. The candidate/credential holder understands and agrees that the name, credential(s), website, and logo, if applicable, of IREC Credentialing candidates, and credential holders, will be published on the IREC website. The candidate/credential holder further agrees that data related to participation in the IREC Credentialing Program Certification/Accreditation process may be used for research and statistical purposes.
9. The candidate/credential holder agrees that all material submitted to the IREC Credentialing Program becomes the property of IREC upon receipt and that neither originals nor photocopies will be returned to the candidate/credential holder.
10. In the event that IREC Program Certification/Accreditation is suspended or revoked, the candidate/credential holder agrees to: comply with all actions, directives, and orders of the IREC Credentialing Program, including the return of all IREC Program credentialing documents, in a timely manner and at the candidate/credential holder's own expense; and, immediately stop all use of the IREC Program Certification/Accreditation Marks, credentials, or any other designation indicating an affiliation with IREC Credentialing Program.

By signing below, the candidate/credential holder represents that the information provided in this Application and in each Annual Report is accurate and complete to the best of his/her knowledge, and indicates that the candidate/credential holder understands and agrees to all of the terms and conditions of this Agreement.

\_\_\_\_\_  
Signature \*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Candidate/Credential Holder

*\* For IREC Accreditation Candidates, an Authorized Representative of the training organization must sign the Agreement and Release Authorization.*

Approved by the IREC Board of Directors on January 19, 2012